



# visvAM

**Commitment to Excellence**

## Property Management & Property Listing

Visvam is providing Property management back office support to your business. Don't worry about spiraling costs and overheads anymore. We have the more experienced staffs. At Visvam we provide end to end solutions, high quality service and on-time delivery to our clients spread over Europe, America and Asia. Our focus is on providing quality solutions to our clients.

### Application process:

- Over 50% Cost reduction
- Enter applications in software
- Credit history, eviction history, nationwide criminal records check
- Tenant screening
- When rejected provide reasons and reports



#### USA

2811 La Frontera Blvd, Apt # 2711  
Austin, TX 78728 Phone: (512) 284-9604  
email: [Sales@visvamtechnologies.com](mailto:Sales@visvamtechnologies.com)

#### INDIA

32A, 2nd St, Jayaprakash Nagar  
Ganapathy, Coimbatore- 641006  
Phone: +91 422-2330334  
email: [Info@visvamtechnologies.com](mailto:Info@visvamtechnologies.com)



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## **General administration and bookkeeping**

- Insurance management
- Advertising
- Utility bill data input
- Payroll report

## **Broker Price Opinion (BPO)**

- Contract Information
- Address
- Neighborhoods details
- Site Improvement details
- Check comparable properties of the same size, location from MLS, & other public websites.

## **Database management**

- Database maintenance
- Create spreadsheets & databases

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## Marketing

- Email/chat support
- Link updates & link building
- SEM (Search Engine Marketing)
- SEO (Search Engine Optimization)

We are listed property details in different websites. Like Craigslist, Kijiji, Postlets, realtor.com, realestateshows.com, roof.com and Etc., Advertise new and available properties in different property listing websites and refresh them twice a week.

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## **Our property management accounts**

- Rental check entering
- Rent receivables
- Bank reconciliation
- General ledger
- Bookkeeping
- Tenant ledger
- Rent roll
- Tenant chargeback's
- Invoices, PO's
- Accounts payable
- Lease preparation
- Final accounts



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